

ASHMANSWORTH PARISH COUNCIL

Minutes of the Meeting of the Council

Date:	7th November 2018	Time:	7.30 pm
Place:	Ashmansworth Village Hall		
Present:	Cllr Alan Cox (Chairman)	Cllr Andrew Bays	
Councillors:	Cllr Sally Burch	Cllr Graham Falconer	
	Cllr Kieron Black	Cllr Tom Thacker	
<i>In Attendance:</i>	Sadie Owen (Clerk)	7 parishioners	
Apologies:	Cllr Angela Harris		

1. Apologies

As above.

2. Minutes of Last Meeting

The minutes of the meeting held on 13th September 2018 were unanimously agreed as a true and accurate record. They were duly signed by Cllr Cox.

3. Matters Arising

Cllr Cox declared an interest in planning application 18/03113/TENO, as a Vodafone shareholder, and in Agenda item 12 as a member of the PCC.

4. Planning applications

a) Update on previous applications

18/00495/FUL: 6 Highfield had been approved by BDBC.

b) Applications received

18/02857/FUL: Fieldway, Cross Lane.

The applicant was present and outlined the planning application. It was noted that this followed a previous application made a year before which had been withdrawn due to the high level of opposition.

A number of parishioners were present and comments raised covered:

- Concern as to whether the new structure would be adequately screened all year;
- The height of the proposed new building;
- The size of the new building; and
- The impact to the view that the building may have.

Parishioners were encouraged to contact BDBC to register their concerns.

The Council had no objections to the application but requested that specific attention was paid to ensuring adherence with agreed landscaping provisions.

18/03113/TENO: Telecommunications station, Cross Lane. The council had no objections to the application.

5. Member Updates

Cllr Thacker reported that Hampshire County Council (HCC) Highways continued to be stretched. The Chair noted that a number of potholes had been repaired recently.

Transport consultation: Cllr Thacker reported that the consultation had now been concluded and would impact the number 7 and 7A bus, with bus 7 route to be re-directed and 7A service to be reduced at weekends and to lose the 14:50 service on weekdays. It was further reported that the 'Dial a ride' and 'Call and Go' services would be reduced. The Chair commented that whilst the number 7 bus stopped at Three Legged Cross near Crux Easton, none of the other changes would impact the parish.

Waste and recycling: Cllr Thacker reported that there would be no change until at least May 2019 to the current concessionary waste and recycling scheme allowing certain residents to utilise the Newtown Road Recycling site. Consequently Ashmansworth residents would need to continue to utilise the facilities at Andover.

Cllr Thacker commented that HCC were intending to introduce a cross-border charge for recycling in the following year and that West Berkshire may follow.

The Chair commented that it was regrettable that the borough council were no longer processing plastic for recycling.

Cllr Bays queried whether there had been an increase in fly tipping given the reduction and proposed costs to recycling centres. Cllr Thacker commented that there had been an increase in reporting fly tipping but was not convinced that the physical act had increased.

Investment fund: Cllr Thacker reported that a £0.5 million investment fund for parish and town councils was being set up by HCC. Councils were encouraged to apply for funding to assist with improvements to community centres, green open spaces and maintaining rights of way. It was noted that there were approximately 300 parishes within Hampshire.

Cllr Falconer reported that the boundary consultation was due to be decided at the end of the month and it would then be clear whether Ashmansworth would fall within Evingar Ward or the Wester Parishes Ward.

As part of the consultation it was noted that the borough council was being reduced from 60 members to 54, to create 18, 3 member wards.

6. Council Business

Lengthsman – Cllr Cox reported that the Lengthsman had completed some work on a ditch at Crux Easton and on local stiles but this was queried by Cllr Black. Cllr Black to confirm whether any stiles had been repaired and which required repair. Cllr Thacker encouraged the Clerk to query any issues relating to quality of work with the lead authority St Mary Bourne.

**Clerk
Cllr
Black**

7. Local Roads

- a) Potholes/Roads –the Clerk reported that Cross Lane was due to be closed for 11 days from 12 November to allow for the supply of ducting by BT for Vodafone Limited. The Chair commented that he would also request that HCC attend and repair the road surface at the same time. Cllr Black agreed to investigate whether a local farmer could harrow some of the verges which had been damaged last winter when the Zell Farm route to the village was closed.

Cllr Cox

**Cllr
Black**

b) Emergency Plan - Cllr Cox commented that the Chair of Highclere Parish Council was in the process of updating the plan to then send out to relevant authorities.

c) Power cuts – Cllr Cox commented that there had been a number of minor power cuts recently. Southern Electric had been informed and were due to undertake a line survey to identify any faults.

8. **Footpaths**

It was noted that a footpath still remained unlawfully locked.

9. **Remembrance Sunday including ‘There but not there’ sculpture**

The Chair thanked all residents for their generosity in donating towards the purchase of the commemorative figures. It was noted that the excess amount would be donated towards the ‘There but not there’ charity.

Thanks was also made to Cllr Burch and to Julian Woodhouse for all their work in cleaning the war memorial and to Amy White, parish Clerk of East Woodhay for her assistance in gaining advice from the War Memorials Trust.

The Chair confirmed that the statue would remain in situ for the remainder of November and would then be stored in the village hall with a view to re-position at the memorial every remembrance day.

Clerk to update the website with pictures.

Clerk

10. **Neighbourhood Watch**

The Clerk did not recall having received a recent update from PCSO Dillingham. Clerk to review emails and add updates to the website.

Clerk

11. **BDAPTC/HALC**

The Chair commented that he was hoping to attend the next BDAPTC meeting on 20 November.

12. **Financial Matters**

Donation request

The council had received a preliminary donation request from the PCC for £400, to assist with grass cutting and hedge maintenance in 2019. The council approved the donation subject to receiving formal documentation to support the request.

The Clerk advised that the council should try to review a range of donation requests throughout the year to ensure fairness and transparency. Clerk to include a website update requesting local grant requests.

Clerk

a) Payments Approval – the Clerk presented the financial statement (appendix A). The payments were unanimously agreed. Clerk to process.

Clerk

b) To approve 2019-20 budget- the Clerk presented a proposed budget for 2019-20 (appendix B). The council reviewed and agreed to formally approve at the next council meeting.

c) To approve 2019-20 precept- the council reviewed the proposed budget based on an unchanged precept. The council agreed to formally approve the precept at the January meeting.

13. **Date of next meeting**

The meeting closed at 9.50 pm. Next meeting, 10th January 2019 at 7.30pm.

Appendix A

Financial statement : Ashmansworth Parish Council

Meeting date : 07/11/18

Balances:

Statement No: 07/11/18 Balance	Balance after reconciliation - 07/11/18
£7,102.05	£5,725.37

Payments since last meeting date :

Cheque No	Payee	Details	TOTAL COST
	There but Not There	Silhouette	831.72
	Mrs S Owen	Clerk salary Sept	115.68
	HMRC	Month 6 Tax/NIC	28.80
	Mrs S Owen	Clerk salary Oct	115.48
	HMRC	Month 7 Tax/NIC	29.00
	Vision ICT	Domain renewal	66.00
	A D Clark	Invoice 237	95.00
	A D Clark	Invoice 246	95.00
TOTAL			1,376.68

New Items for payment

Date	Payee	Details	TOTAL COST
01/10/18	Various	TBNT donations (included within balance)	1,250.00
TOTAL			1,250.00

Receipts since last meeting date :

Receipt Date	Payer	Details	TOTAL AMOUNT
TOTAL			0.00

Payments not yet presented

Cheque No	Payee	Details	TOTAL COST
TOTAL			0.00

Appendix B

Ashmansworth Parish Council 2018-19 Budget

2017/18	2018/19	2018/19	2018/19		2019/20	
Actual 31/03/18	Budgeted	Actual (06/11)	Predicted year end		Budgeted	
£	£	£	£	<u>Income</u>	£	
733.00	366.00	377.00	377.00	Grant	377.00	Cut of £367
15.00	8.00	0.00	0.00	Council Tax Grant	0.00	Cut of £7
4,123.00	4,123.00	4,123.00	4,123.00	Precept	4,123.00	No increase
276.00	276.00	276.00	276.00	Grant from BDBC - Grass Cutting	276.00	Based on figures received from BDBC
0.00	0.00	1,250.00	1,250.00	Donation towards TBNT silhouette	0.00	One off payment
673.30	250.00	110.51	200.00	VAT recovery	200.00	Based on current year VAT spend
5,820.30	5,023.00	6,136.51	6,226.00	Total Income	4,976.00	
				<u>Expenditure</u>		
155.00	155.00	160.00	160.00	Auditors	160.00	Internal audit fee
1,565.84	1,671.00	956.80	1,534.80	Clerk's Salary	1,534.80	Based on this year
6.60	0.00	210.60	355.00	HMRC	355.00	Based on this year
0.00	40.00	0.00	0.00	Clerk's Expenses	40.00	Variable
94.50	144.00	0.00	144.00	Hire of meeting room	144.00	Based on last year
9.00	50.00	0.00	50.00	Training	50.00	Variable
21.00	50.00	0.00	50.00	Stationery	50.00	Variable
288.45	280.00	288.46	288.46	Insurance	290.00	Based on last year. Will hope to reduce
127.00	135.00	130.00	130.00	Subscriptions HALC	130.00	To allow for increase.
150.00	180.00	180.00	180.00	HALC HR fees	180.00	Set cost
193.00	250.00	231.60	231.60	Vision Ict - Website	231.60	Based on previous year.
0.00	66.00	66.00	66.00	Email hosting fee (bi-annual)	0.00	Bi-annual fee due in 2020
986.50	1,100.00	760.00	855.00	Grass Cutting etc	855.00	Based on last year
0.00	36.00	0.00	36.00	Subscriptions CPRE	36.00	Set cost
15.00	15.00	15.00	15.00	Subscription GLEAM	15.00	Set cost
1,320.00	400.00	0.00	400.00	Other Section 137 donations	500.00	Reduction cost saving
0.00	0.00	831.72	831.72	TBNT statue	0.00	One off payment
0.00	500.00	0.00	500.00	Laptop ringfenced funds	500.00	
68.60	0.00	110.51	200.00	VAT reclaim	200.00	Based on preceding years
0.00	500.00	0.00	500.00	Miscellaneous buffer	500.00	Miscellaneous buffer
12.00	12.00	12.00	12.00	NALC fee	12.00	Set cost
5,012.49	5,584.00	3,952.69	6,539.58	Total Expenditure	5,783.40	
				<u>Net result</u>		
£807.81	-£561.00	£2,183.82	-£313.58		-£807.40	

Actual bank balance at 31/03/2018	£4,465.00
Actual bank balance at 07/11/2018	£7,102.05
Target balance for 31/03/2019	-£313.58 (+ residual £3,657 as at 31.03.18 = £3,344)
Target balance for 31/03/2020	-£807.40 (+ residual £3,657 as at 31.03.18 = £2,850)