

ASHMANSWORTH PARISH COUNCIL

Minutes of the Meeting of the Council

Date: 20th June 2017 **Time:** 7.30 pm
Place: Ashmansworth Village Hall
Present: Cllr Alan Cox (Chairman)
Councillors: Cllr Angela Harris Cllr Andrew Bays
In Attendance: Sadie Owen (Clerk)
Apologies: Cllr Kieron Black Cllr Sally Burch

1. Apologies

As above.

2. Minutes of Last Meeting

The minutes of the meeting held on 2nd May were unanimously agreed as a true and accurate record. They were duly signed by Cllr Cox.

3. Matters Arising

None.

4. Planning

a) Update on previous applications

All existing applications had been approved.

b) Further applications received

T/00185/17/TCA: Tithe Barn, Ashmansworth; application to fell a Monterey Cypress tree in a conservation area. There were no objections, however it was queried why no reasons had been cited. Clerk to investigate and revert to BDBC.

Clerk

5. Council Business

a) Clerk's report – the Clerk reported that she had recently attended a HALC Code of Conduct training course.

b) Donation procedure & guideline approval – the Clerk had circulated Donation guideline and an application form for review prior to the meeting. Cllr Cox proposed and Cllr Harris seconded agreement to accept and adopt the procedures.

Cllr Cox duly signed the procedure.

A request had been received from Ashmansworth Village Hall, utilising the new application form. The request was for £500 towards a one-off wi-fi connection fee with Gigabeam for the village hall. It was noted that the grant would benefit the entire parish and increase the letting potential of the village

Clerk

hall. Cllr Bays proposed and Cllr Harris seconded agreement to the proposal.
Clerk to process

- c) Standing Orders review and approval – the Clerk had circulated Standing Orders for review prior to the meeting. Cllr Bays proposed and Cllr Cox seconded agreement to accept and adopt the procedures. **Cllr Cox**

Cllr Cox duly signed the Standing Orders.

- d) Financial regulations review and approval – action carried over to next meeting. **Clerk**

- e) Update on lengthsman scheme – Clerk to request parishioner suggestions for work orders on the council website and Facebook page. **Clerk**

6. Local Roads

- a) Potholes/Road Repairs – it was noted that potholes had been filled in many side roads but not on the main road into the village. Cllr Cox commented that he was still awaiting a response to an email sent to Steve Goodall in April.

- b) Litter problems – no further update. Item to be removed from next Agenda. **Clerk**

7. Broadband

Cllr Cox and Bays reported that a letter had been sent to 60 individuals (that had previously shown interest in the scheme), requesting a full commitment to the scheme and including any donations towards the initial £25,000 set up cost. There had been a very good initial response and it was agreed that a further chaser letter would be sent out at the end of the week to those who had not so far responded.

**Cllrs Cox
& Bays**

It was noted that Gigabeam had offered to connect the Village Hall with broadband facility for free, with some fair usage conditions including an agreement to turn off the connection when the hall was not in use.

8. Neighbourhood Watch

The Clerk had circulated the April beat report.

Cllr Cox reported that he had received a complaint from a resident in relation to a drone flying over a local residence. Cllr Cox agreed to send an email to the parish distribution list drawing attention to the fact that drones should not be flown, unless abiding by the National Drone Code, with particular reference to the fact that drones fitted with cameras must not be flown within 50 metres of people, vehicles, buildings or structures over congested areas or large gatherings such as concerts and sports events. Any non-compliant can be reported to the police.

Clerk

9. BDAPTC/HALC

The Clerk commented that NALC had produced a revised version of the 'Good Councillors Guide' which she would circulate.

Clerk

It was noted that Cllr Cox would be attending the BDAPTC annual conference on Wednesday 21st June.

10. Financial Matters

a) Payments Approval – the Clerk presented the financial statement (appendix A). The payments were unanimously agreed. Clerk to process. **Clerk**

b) Precept – the Clerk reported that the council’s precept had been incorrectly been paid into the council’s old HSBC bank account. The Clerk had requested a transfer of the payment by the bank but this had not been actioned. **Clerk**
An HSBC cheque in the sum of £3,085.50 was consequently signed to transfer into the council’s current bank account.

b) Internal audit findings– the Clerk commented that the Internal Audit had raised the following issues:

- Annual review of Standing Orders – now actioned
- Annual review of Financial regulations – to be actioned.
- Adopt a grants procedure – actioned
- Transparency code – upload supporting documents to the agenda to the website.
- Arrange periodic play area inspections – Clerk to contact BDBC and investigate possibilities.

11. Newtown Road recycling centre update

Cllr Cox reported that no progress had been made in relation to allocating permits to Ashmansworth residents for the Newtown Road recycling facility, which is much closer than the Andover site.

Cllr Cox commented that he had also highlighted the limited amenities (lack of library, broadband, bus service etc.), available to Ashmansworth residents in relation to council tax value for money, but to no avail.

It was hoped that progress could be made when a new settlement was being negotiated and so agreed that pressure would be increased again in September.

Cllr Bays commented that a new fly-tipping officer had recently been appointed by HCC, which may assist with the pressure should there be any increased evidence of fly-tipping within the parish.

12. AOB

Cllr Bays commented that he was thinking of organising a ‘Beating the bounds’ village walk, potentially for September. Permission for such an event had been obtained from Facombe estates.

13. Date of next meeting

The meeting closed at 8.55 pm. Next meeting provisionally 13th September. **Clerk**

APPENDIX A

Financial statement : Ashmansworth Parish Council

Meeting date : 20/06/2017

Balances:

Statement No: 06/06/17 Balance	Balance after reconciliation - 20/06/17
£3,191.27	£1,936.79

Payments since last meeting date :

Cheque No	Payee	Details	TOTAL COST
09-May	Ashmansworth Social Group	Football	300.00
09-May	HALC	HR fee	180.00
TOTAL			480.00

New Items for payment

Date	Payee	Details	TOTAL COST
20/06/2017	Mrs S Owen	Clerk salary May	139.24
20/06/2017	Mrs S Owen	Clerk salary June	139.24
20/06/2017	A D Clark	Grass cutting Inv 103	142.50
20/06/2017	A D Clark	Grass cutting Inv 115	142.50
20/06/2017	Do the Numbers	Audit Inv 12/565	155.00
20/06/2017	GLEAM	Membership	15.00
20/06/2017	Ashmansworth Village Hall	Donation	500.00
20/06/2017	Mrs S Owen	Printer inks - stationery	21.00
TOTAL			1,254.48

Receipts since last meeting date :

Receipt Date	Payer	Details	TOTAL AMOUNT
TOTAL			0.00

Payments not yet presented

Cheque No	Payee	Details	TOTAL COST
TOTAL			0.00